

VIRGINIA PREPAYABLE OFFENSES INFORMATION SHEET

CREDIT CARD PAYMENT: COMPLETE THIS FORM AND MAIL TO: FALLS CHURCH DISTRICT COURTS COMBINED 300
PARK AVENUE, FALLS CHURCH, VA 22046-3350

CREDIT CARDS ACCEPTED BY THE COURT: **VISA/MASTERCARD**

CREDIT CARD AUTHORIZATION

The offender elects to pay his/her fines and costs using the following credit card and account number:

Type of credit card:_____ Exp. Date:_____

Name as appears on card:_____

Account Number:_____

Total Amount:_____ Trial Date:_____

The offender and cardholder understand that in order for this payment to be accepted, the cardholder must possess the valid credit card recorded above. The offender and cardholder have accurately recorded the correct card number and understand that:

1. The provision of complete or inaccurate data by the offender and cardholder, or the failure to sign in the space below may result in delays in processing.

If an error had been made in calculating the amount of fines and costs, the clerk will correct the error and charge the appropriate amount to the credit card.
2. If delays occur, and if the offender does not appear on the court date or pay the fines and costs prior to the court date, the court will proceed to try the offender in his or her absence and, upon conviction the judge may impose a fine that is different from the amounts

shown on the first page of this form. Also, pursuant to Virginia Code Section 16.1 – 69.48:1, an additional penalty of \$20.00 will be assessed.

3. Pursuant to Virginia Code Section 46.2-395, the court shall proceed to suspend the offender's operator's license/privilege to drive until said fines and costs are paid in full.
4. If the credit card charge is not honored, a \$20.00 penalty will be charged.

SIGNATURE OF THE OFFENDER

DATE

PRINTED NAME OF OFFENDER, AS SHOWN
ON TRAFFIC SUMMONS

SIGNATURE OF CARDHOLDER
(If cardholder is not offender)

DATE

DAYTIME PHONE # OF OFFENDER

Please attach your copy of the Uniform Traffic Summons to this form.